



FWBO (LEEDS)

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25 July 2005

Dear Friend,

When Sangharakshita visited Leeds some years ago, he described our Sangha as 'small but friendly'. Since that time, whilst we hope we have remained friendly, we have also expanded our activities to bring the Dharma to as wide a population as we can.

However there has been a continual struggle to keep Sangha activities on a good financial footing. I would wish to explain this and how you could help.

FWBO Leeds is a charity. Therefore we are dependant on income we can generate through running classes and from voluntary donations. We do not receive grants from anywhere. Whilst we have increased the number of classes over the last few years, we still struggle to cover all our costs.

Our income from voluntary donations comes via the Dana bowl, mostly on Thursday friends night and from monthly donations via banker's standing orders. Income from the Dana bowl usually on average only pays for the hire of the room that night and so we cannot rely on it. Hence I would wish to suggest to you the idea of a regular donation via standing order. People generally give a monthly contribution between £10 and £50. Your donation could be as an alternative to your donation to the Dana bowl (or hopefully an addition to it!) but as a regular amount it will help us to manage our finances better.

We have much to celebrate about the Leeds Sangha. There is a very positive energy and in that sense it is a force for good in the area. However it does need to work on a sound financial basis and for that it depends on its members.

I have enclosed a banker's standing order form. I have also enclosed a gift aid declaration form, which would enable FWBO Leeds to claim tax relief on your donation, **provided you are a taxpayer.**

Thank you for your past generosity, we have come a long way, and for your support in the future.

With metta,

Khemasara, on behalf of the Council FWBO Leeds

## **GIFT AID DECLARATION**

### **FRIENDS OF THE WESTERN BUDDHIST ORDER LEEDS**

#### **Details of Donor**

**Title** \_\_\_\_\_ **Forename (s)** \_\_\_\_\_ **Surname** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **Post Code** \_\_\_\_\_

#### **Declaration**

I want the Charity, Friends of the Western Buddhist Order, (FWBO), Leeds to treat all donations I have made since the 6<sup>th</sup> April 2000, and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

FWBO Leeds is a registered charity no. 515679.

#### **Notes for Donors**

1. Please notify us if you change your name or address while the declaration is in force.
2. You can cancel your declaration at any time by notifying us. We will then not apply for Gift Aid donations made on or after the date of cancellation or such later date as you specify.
3. You must pay an amount of income tax at least equal to the tax that the Charity reclaims on your donations for that tax year.
4. If in the future, your circumstances change so that you no longer pay tax on income equal to the amount we reclaim, please let us know.
5. If you pay tax at the higher rate, you can claim further tax relief in your self assessment tax return.
6. If you are uncertain about your tax status with regard to Gift Aid, please contact us.